



RENTAL INCOME WORKSHEET

	Address	Your share of property	Portion rented	Units available for rent
Property #1				
Property #2				
Property #3				

Changes in your rental property? Please provide details of:

- Purchase of any new rental property in the year (should be included above), including any new business number.
- Sale of a rental property during the year - may trigger capital gains.
- Changes in your %age ownership, occupancy during the year.
- Starting to rent/stopping renting out all or part of your home.

Please summarize your rental income and expenses below.

If you are registered for HST on your rental property, please call to discuss.

Income:	Property #1	Property #2	Property #3
Rental income			
<i>Total expenses (do not apportion to reflect %age of the property that is rented):</i>			
Advertising			
Insurance			
Mortgage interest (not principal)			
Maintenance and repairs			
Condo / admin or management fees			
Office expenses			
Legal, accounting, other professional			
Property taxes			
Salaries and benefits paid to anybody except owner, to manage the property			
Travel			
Utilities			
Other			

Don't forget to send your supporting documents!